

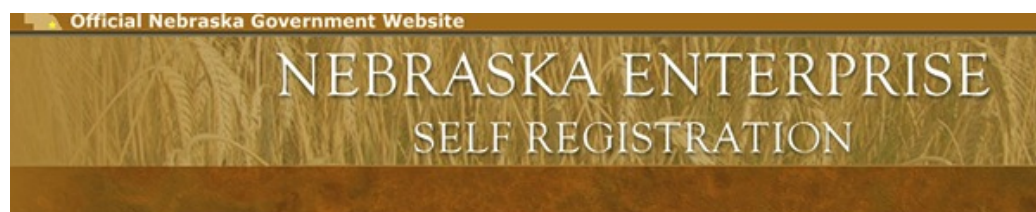
Nebraska VR's MyVR Application Client Instructions

About the Application

The MyVR application is meant to allow for greater communication and transparency in services between Nebraska VR staff members and you a Nebraska VR client.

Access and passwords are managed by the State of Nebraska, so you will need to create an account on the Nebraska Enterprise Registration system. As a Nebraska VR client MyVR participant you will need to **share the unique username** that you identify in the Nebraska Enterprise Registration system for the MyVR application with your employment specialist. He or she will need it in order for your MyVR login to work. The following is the link for new account registration:

<https://enterpriseregistration.nebraska.gov/SelfRegistration.aspx>



NEW ACCOUNT REGISTRATION

* Required

User Information

[Field Requirements](#)

First Name *

Last Name *

Email Address *

Confirm Email *

Share the username identified here with your Employment Specialist for MyVR.

Login Information

Username *

Password *

Confirm Password *

Remember and use the password identified here for MyVR.

Password reminder questions

Question One *

Your Answer *

Question Two *

Your Answer *

Question Three *

Your Answer *

[Register Account](#)

Your Nebraska VR counselor will assist you as much as necessary to set up the new account on the Nebraska Enterprise self registration site. For the sake of your privacy, remember that you should not share the password that you identify with your counselor.

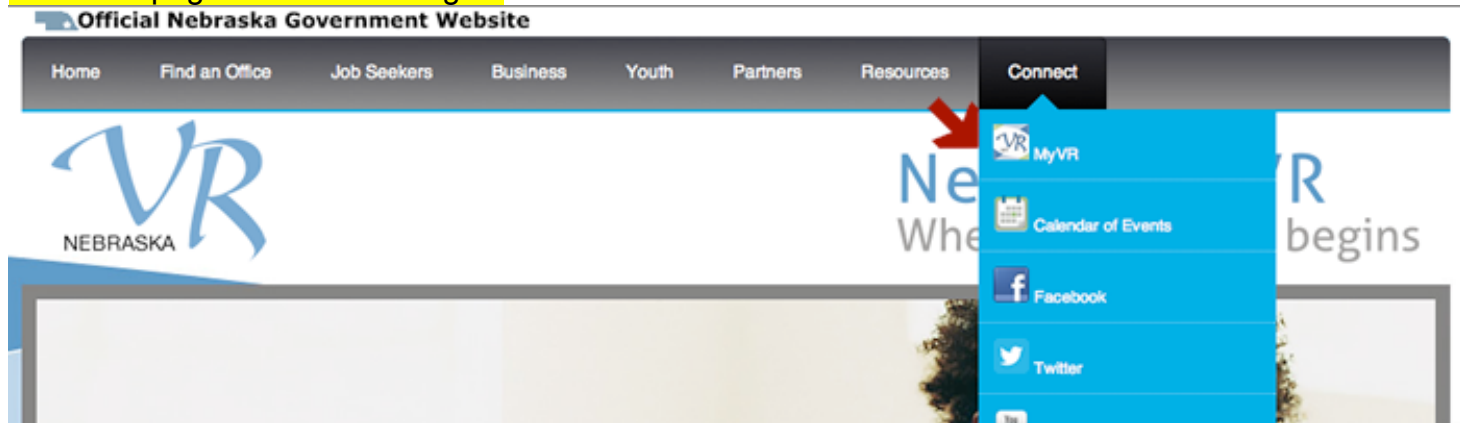
If you should forget your password, go to
<https://enterpriseregistration.nebraska.gov/PasswordReminder.aspx>

MyVR Login

The MyVR login will be active the day after you have agreed to use the MyVR application. There are some updates that need to take place in order to give you access.

The Application

The application can be viewed from a computer browser or from devices with small screens like smart phones and tablets. The views differ slightly but the Information and features are the same. The login for MyVR can be found at <http://myvr.nebraska.gov/>. You can also find the MyVR login from the home page at vr.nebraska.gov.



The Login


A screenshot of the 'Nebraska VR' login page. The header includes the 'Official Nebraska Government Website' logo and the text 'Nebraska VR Where your future begins'. The login form consists of two input fields labeled 'Login name:' and 'Password:', followed by a 'Log In' button. The footer contains copyright information and links to Nebraska's Security, Privacy and Accessibility Policy, Nebraska VR Home Page, and State of Nebraska Home Page.


Once logged in, clients will see navigation to the four main sections of MyVR:

- My Messages: Send and receive messages with your team contact that can be accessed by the whole team.
- My VR Account: Edit contact information, view demographics, and information collected during IPE development.
- My Job Search: Links and tips for job search.
- My Job Tools: Resume, application, cover letter samples.

Client Home Screen

Official Nebraska Government Website

 **Nebraska VR**
Where your future begins

[myvrconsumertest](#) [logout](#) 


[My Messages](#) (3 unread messages)
Receive appointment reminders, authorization updates, status updates, job leads, and check ins from Nebraska VR staff. Keep in touch with counselor, ask questions about services and your Individual Plan for Employment (IPE), give job search updates.


[My VR Account](#)
Update contact information. View demographic, VR Case, Employment History, and Personal History.


[My Job Search](#)
Links to job resource websites, Nebraska VR job search guidance, practice interview questions, and tips.

[My Job Tools](#)
Sample job applications, resumes, and cover letters with client information collected during the IPE development process. Samples are available for download and editing.

Unread Messages (3)


 [Mark As Read](#)
Type: Appointment (Text)
Date: 12/3/2014
Appointment - orientation
When - 12/18/2014 8:15 AM
With - Rita Meier

 [Mark As Read](#)
Type: Appointment Details Changed
Date: 11/19/2014
Appointment - Tasks
When - 11/20/2014 12:00 AM
With - Test Counselor
What about this


 [Mark As Read](#)
Type: From Counselor
Date: 3/13/2014
Let's set up a meeting with disability services immediately. Remind me of your schedule and we can work around that. I have a really good contact at that office!


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My Messages: Send and receive messages with your team contact that can be accessed by the whole team.

A. Clients can use the drop down menus to include or exclude sent messages, read, and unread messages, view by type and date. B. They can also send messages to their counselor/team contact from the button on the right. C. Text messaging from Counselor can also be turned off and on from this screen. D. For instructional videos click the  icon from any screen. You can also view the videos on YouTube at: <https://www.youtube.com/channel/UCQGXJs6bcSUnhdWu1CU5o7w>

Official Nebraska Government Website



myvrconsumertest [logout](#) 
[Home](#)

My Messages

View: Only Unread


Type: - All -

Dates: - All -

☐ Include Sent

[Send Message to My Counselor](#)

Text Messaging from Counselor: On

 [Mark as Read](#)

Type: Appointment (Text)


From: Rita Meier

Date: 12/3/2014

Appointment - orientation

When - 12/18/2014 8:15 AM

With - Rita Meier

 [Mark as Read](#)

Type: Appointment Details Changed

From: Test Counselor


Date: 11/19/2014

Appointment - Tasks

When - 11/20/2014 12:00 AM

With -Test Counselor

What about this

 [Mark as Read](#)

Type: From Counselor

From: Test Counselor

Date: 3/13/2014

Let's set up a meeting with disability services immediately. Remind me of your schedule and we can work around that. I have a really good contact at that office!

My Messages

My VR Account

My Job Search

My Job Tools

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Nebraska VR Home Page

State of Nebraska Home Page

Example message from web browser view.

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myvrconsumertest [logout](#) [Home](#)

VR

MY

My

View: Only Unr

Type: - All -

Dates: - All -

☒ [Mark as Read](#)

Type: Appointment

From: Rita Meier

Date: 12/3/2014

Appointment - orientation

When - 12/18/2014 8:15 AM

Message to My Counselor

Counselor: On

New Message to Counselor

Hello,
I have been working on my cover letter and want stop by and have you look at it. Do you have time today for me to do that? I have uploaded the file to MyVR if you want to look at it before our meeting.

Send

Cancel

My VR Account: Edit contact information, view demographics, and information collected during IPE development.

From the Contact Information tab, clients can make requests for updates to their address, phone number, and email. Email notification of these requests will be sent to the team contact and the message will be viewable by team members in the MyVR application. Requests require an acceptance or rejection on the MyVR Settings tab in QE2.

Add Phone Number

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[Home](#)

MY VR

My VR Account

Name:

Consumer Id:

DOB:

Contact Information

Address:

☆ 100 main street

Norfolk, Nebraska 68701

Phone: Add

999.999.6199 (Message) — Friend's cell phone

402.310.8373 (Cell - Text) — Sarah's phone for testing

Email: Add

test.consumer@hotmail.com

Add Phone Number

Phone Number: ext ☐ Text Ok

Comments:

Edit screen.

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[Home](#)

MY VR

My VR Account

Name:

Consumer Id:

DOB:

Contact Information

Address:

☆ 100 main street

Norfolk, Nebraska 68701

Phone: Add

999.999.6199 (Message) — Friend's cell phone

402.310.8373 (Cell - Text) — Sarah's phone for testing

Email: Add

test.consumer@hotmail.com

Edit Contact Information

Address:

City, State, Zip:

Phone: ext ☐ Text Ok

Comments:

ext ☒ Text Ok

Comments:

Email:

Comments:

Changes marked with ☆ have been submitted and are pending.

My Messages


My VR Account

My Job Search

My Job Tools

There are several tabs of information for the client to explore. The VR Case tab is information generated from QE2 that represents status updates and documentation to task notes.

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My VR Account

myvrconsumertest [logout](#) [Home](#)

Name: Test Consumer

Case Id: 9999999

Consumer Id: 999999

Counselor: Test Counselor

DOB: 7/6/1950

Referral Source: Secondary school

Contact Information

Demographics

VR Case

Employment History

Personal History

Status

Date

Plan Complete

5/30/2012

Application Complete

5/22/2012

Made Eligible

5/22/2012

Orientation Complete

5/10/2012

Task Notes

4/22/2014 — MyVR Communication and Requests for Information: Called
Today I called and left a message for Troy at the Nebraska Truck Center. I called to advocate for Josh and let them know about his previous experience and how he would be a good fit for the position. Troy was not available so I left my name and number and I will try again if I do not hear from him soon.

3/31/2014 — MyVR Communication and Requests for Information: Called
I called and spoke with Jenny Burk in HR at International Sensors. I told her the reasons that I thought that Josh would be a good fit for the Quality Technician position at IS. I also discussed the option of an OJT. She seemed very receptive to the information and said that she would pass it on to the head of the department.

2/24/2014 — MyVR FYI: Job Leads
I finally was able to speak with Jason at Video Kingdom again, and he stated that they would not be able to do the OJE with Josh at this time. I thanked them for their time and consideration.

My Job Search: Links and tips for job search.

A. This section is a collection of links to external job search resources. B. Documents produced in house for the benefit of client's job search. Links and documents are posted by the administrator.

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My Job Search

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Links

Documents

[Albion News Classifieds](#)

[ASInc.net](#)

[Staffing Agency](#)

[Aventure](#)

[Staffing Agency](#)

[ComplianceJobs.com](#)

[Columbus Telegram](#)

[Faith Regional Health Services](#)

[Indeed.com](#)

[Monster.com](#)

[My Wayne News Classifieds](#)

[Generic Job Application](#)
Example of a job application, in pdf format.

[Sample Interview Questions](#)
Practice Questions for job interview skill building.

[Job Application Success Tips](#)

My Job Tools: Resume, application, cover letter samples.

A. A sample resume, cover letter, and application, populated with the client information, can be downloaded by the client and edited. To edit the client will need to download on a device with appropriate software. B. Clients can also upload documents to share with counselor. For example a client may want to share documents for feedback. Staff members can upload a copy of the signed Individualized Plan for Employment.

C. In addition, like each section of MyVR there is navigation to logout or return to the home screen. D. Near the bottom of each page there is navigation to each of the 4 main sections of the MyVR application.

Official Nebraska Government Website

The screenshot shows the 'My Job Tools' section of the MyVR application. At the top right, there is a user profile 'myvrconsumertest' with links for 'logout' and 'Home'. Below this, the 'My Job Tools' header is followed by 'Sample Documents' (annotated with a red arrow 'A') and 'Uploaded Documents' (annotated with a red arrow 'B'). Under 'Sample Documents', there are links for 'Resume_sample.docx', 'Sample Cover Letter' (with a description: 'A sample cover letter, filled in with your personal information.'), and 'Application.docx'. Under 'Uploaded Documents', there is an 'Upload New Document' button and links for 'Plan for Employment' and 'Test Plan for Employment'. At the bottom, a navigation bar contains four main sections: 'My Messages', 'My VR Account', 'My Job Search', and 'My Job Tools'. Red arrows labeled 'D' point to each of these four sections. The footer contains copyright information and links to the Nebraska VR Home Page, State of Nebraska Home Page, and Nebraska's Security, Privacy and Accessibility Policy.

myvrconsumertest [logout](#) [Home](#)

My Job Tools

Sample Documents [Resume_sample.docx](#)
[Sample Cover Letter](#)
A sample cover letter, filled in with your personal information.
[Application.docx](#)

Uploaded Documents [Upload New Document](#)
[Plan for Employment](#)
[Test Plan for Employment](#)

My Messages My VR Account My Job Search My Job Tools

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These job search tools are a place to start for resumes, cover letters, and applications.

The following are screen shots of similar screens mentioned previously, as they would be viewed from a mobile device or small tablet.

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Nebraska VR

Where your future begins

Login name:

Password:

[Log In](#)

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Nebraska VR

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[My Messages](#)
(3 unread messages)

[My VR Account](#)

[My Job Search](#)

[My Job Tools](#)

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[Home](#)

My Messages

[Send Message to My Counselor](#)

Text Messaging from Counselor: [On](#)

View:

[Only Unread](#) ☐ [Include](#)

Sent

Type:

[- All -](#)

Dates:

[- All -](#)

[✉ Mark as Read](#)

Type: Appointment (Text)

From: Rita Meier

Date: 12/3/2014

Appointment orientation



myvrconsumertest [logout](#) [?](#)
[Home](#)

My Messages

Hello,

I have been working on my cover letter and want stop by and have you look at it. Do you have time today for me to do that? I have uploaded the file to MyVR if you want to look at it before our meeting.

[Send](#)

[Cancel](#)

[✉ Mark as Read](#)

Type: Appointment (Text)

From: Rita Meier



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[Home](#)

My VR Account

Name: Test Consumer
Consumer Id: 999999
DOB: 7/6/1950
Case Id: 9999999
Counselor: Test Counselor
Referral Source: Secondary school

[Identification](#) [Contact Information](#) [Demographics](#)

[VR Case](#) [Employment History](#) [Personal History](#)

[My
Messages](#)

[My VR
Account](#)

[My Job
Search](#)

[My Job
Tools](#)



My Job Search

Links

[Albion News Classifieds](#)

[ASInc.net](#)

Staffing Agency

[Aventure](#)

Staffing Agency

[ComplianceJobs.com](#)

[Columbus Telegram](#)

[Faith Regional Health Services](#)

[Indeed.com](#)

[Monster.com](#)



myvrconsumertest [logout ?](#)

C



[Home](#)

My Job Tools

A

Sample Documents



[Resume_sample.docx](#)

[Sample Cover Letter](#)

A sample cover letter, filled in with your personal information.

[Application.docx](#)

B



Uploaded Documents

[Upload New Document](#)

Plan for Employment

[Test Plan for Employment](#)

D



My Messages	My VR Account	My Job Search	My Job Tools
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